

eDISCOVERY SERVICES

Integrated people, processes, technology and data to help clients optimize matters on time and within budget

CELERITY
DISCOVERY

eDISCOVERY SERVICES

EDISCOVERY SERVICES EXPERTISE

From forensics to preservation, identification, processing, document review and beyond, Celerity Discovery blends deep industry experience, technical savvy and relentless grit to help clients manage and maximize matter results.

DIGITAL FORENSICS

- Find and restore lost, hidden or deleted files
- Analyze operating system and file artifacts
- Provide affidavits and expert testimony
- Analyze other forensic experts' reports

IDENTIFICATION

- Early-Stage Discovery Strategy
- Preparing for Rule 26(f) Meetings
- Mapping ESI Data
- Advising / Assisting with Legal Holds
- Creating Discovery Plans

PRESERVATION / COLLECTION

- Legal Holds
- Collection Strategy
- Data Source Scoping
- Web-Based Surveys
- Custodial Interviews
- Forensic Collections (Remote and Cloud)
- Archival Data
- Chain of Custody
- Reporting

DATA FILTERING AND CULLING

- Pre-Processing Culling
- Pre-Review Culling

PROCESSING

- Creating MD5 hash values
- Extracting metadata
- Attachments and email threads
- Performing OCR on hard copy images or PDFs
- Password-protected / encrypted files
- Tagging or removal of duplicates
- Indexing to optimize searching
- Providing bibliographic and subjective coding
- Mobile device data and voice mail processing
- Exporting data to all litigation support packages

DOCUMENT SERVICES

- Scanning / Document Imaging
- Bibliographic Coding
- Image Conversion

HOSTING

- Relativity Hosted Review
- SSAE 16 via an SOC1, Type II Report
- International Auditing / Assurance Standards Board
- ISAE No. 3402
- PCI Security Standards

REVIEW ANALYTICS

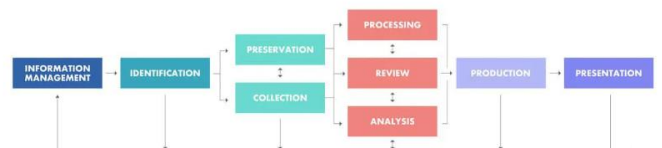
- Technology-Assisted Review / Active Learning
- Near Duplicate Analysis
- Email Threading
- Custom Deduplication
- Conceptual Search / Clustering
- Review Verification

DOCUMENT REVIEW

- Managed Review
- Quality Control / Assurance
- Staffing
- Performing / Managing Document Redaction
- Review Optimization
- Remote and Facility-Based Review
- Platform / Technology Agnostic

PRODUCTION

- Government ESI protocol / compliance strategy
- Tenacious project management
- Extensive quality control measures
- Tracking production to multiple parties
- Generating privilege logs
- High-speed printing and witness binder creation
- Delivery via secure transfer site or physical media



WHY CELERITY?

- Extensive Experience
- Unparalleled project management and client service
- Holistic approach to discovery
- Nimble, creative and cost-effective solutions
- Architect of out-of-the-box strategies
- Non-standard datasets and structured data expertise
- Certified forensic examiners (EnCase, Cellebrite, etc.)

ABOUT CELERITY DISCOVERY

A fully-owned subsidiary of parent company Celerity Consulting Group, Celerity Discovery provides advanced eDiscovery, data analysis, expert witness and incident response services to law firms, corporations and government agencies seeking to optimize matter results.

Blending extensive experience managing matters across all phases of the EDRM (Electronic Discovery Reference Model), Celerity Discovery services help clients convert raw data into clean intelligence to optimize cases and mitigate risk.

ENGAGE

To learn more about Celerity eDiscovery services, team and approach, contact Damon Reissman at 415.986.9133, dreissman@celeritydiscovery.com or visit us at www.celeritydiscovery.com.

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